

Birkdale North School
Board of Trustees Meeting Minutes
Thursday 24th September 2020, 6:00pm
Birkdale North School Staff Room

Topic and Background	Discussion	Action / Decision At the Meeting
Administration		
Welcome, Karakia Introductions/whakawhanaungatanga - Chair	Meeting Opened: 6:06pm	
Attendees	Present: Greg, Yvonne, Jan, Matt, Guillame, Soazik, Anne-Marie, Mikael, Tui Apologies: Guests: No-Show:	
Declaration of Conflict of Interest	None	
Approval of Previous Minutes	Minutes to be approved: One small edit to be made.	Motion: That the minutes from the meeting held on the 30th of July 2020 be passed as true and correct. Moved: Greg Second: Carried: All
Financial Report - 10 minutes	Some assurances around the budget were accepted.	Motion: That all lawful creditors be paid and that the financial report for July and August 2020 be approved.

<p>Monthly review of the financial report, financial statements and creditors.</p>		<p>Moved: Greg Second: Carried: All</p>
Principal		
<p>Principal's Report - 10 minutes Monthly Principal's Report</p>	<p>Links to our Strategic Goals - what we were going to do and what we have achieved so far.</p> <p>Discussion of Outcomes connected to our Annual Learning Target for 2020.</p> <p>During the Covid lockdowns some students had much less access to online learning. The school provided other options for all students.</p> <p>Refer to the Principal's Report for more detail.</p> <p>Brief discussion about the progress on property improvements.</p> <p>Enrolment Scheme - a progress report. The Special Programme would be submitted parallel with this enrolment scheme process.</p> <p>SAP Forms are in and Brenda has done a fantastic job.</p>	<p>Motion: That the Principal's report be adopted.</p> <p>Moved: Mikael Second: Matt Carried: All</p> <p>Action: Jan will communicate the Board's view with the Ministry by emailing Gavin The Board would like the proposed shared zone with Beach Haven Primary to be extended further west to Hayman Place and Paragon Avenue and Maria Costello Way. Our existing proposed area includes light industrial, reserve areas, churches, local shops and not potential for residential development. Additionally the demographics of the current proposed area include households with older children or grown families.</p>
Strategic Decisions/Policy		
<p>Item Policy review: Child protection Appointment procedure Learning support</p>	<p>Policies looked acceptable.</p> <p>No feedback to provide</p>	

<p>Item Adopt board work plan for 2021</p>		<p>Motion: That the Board adopt the Work Plan for 2021 to 2023. Moved: Greg Second: Carried: All</p>
<p>Strategic Discussion</p>		
<p>Item Review of strategic aims for 2021</p>	<p>Exploration of special issue or project (e.g. budget, principal performance agreement/ appraisal, delegations)</p> <p>Consultation will be planned mid 2021. Our current Strategic Direction is effective to the end of 2021. Therefore the consultation for the new strategic direction would need to start early in 2021. The Board has reviewed the current Strategic Plan and is happy with the current plan.</p>	<p>Action: Update the work plan to allow for timely consultation prior to drafting our new strategic direction for 2022.</p>
<p>Health and Safety</p>		
<p>Any issues to raise?</p>	<p>Fluorescent light covers need to be fitted in our classrooms.</p>	<p>Action Jan will email Robert and Mary about getting this work done.</p>
<p>General</p>		
<p>Item Annulment of resolution from 2/5/19 Motion: The Board will develop a model/policy document for EDN in consultation with the community, MoE, NZSTA, & FRENZ with a commitment to having a final document by the end of 2019. Moved: SH Second: AE Carried: All</p>	<p>Background to this is that the advice we have been given from the Ministry and NZSTA is that developing a policy of this type is not advised because it does not cover the whole school. It comes into the operational area. We have a review coming up and we will have the opportunity for community consultation on what</p>	<p>Motion: That the Board annuls the resolution regarding a bilingual policy/model proposal passed on the 2nd of May 2019 Moved: Greg Second: Carried: 5 for the motion 2 against the motion 1 abstention</p>

<p>Action: JM, SH, AE & AMW to attend community meeting Tuesday 7th May 6:30pm and feedback to Board for next meeting</p>	<p>is most important for our families as we develop our local curriculum.</p> <p>Jan’s role in leading the curriculum for the whole school is recognised. This includes work on ensuring culturally responsive teaching and support for all our students.</p> <p>French bi-lingual classes and Nga Muka are both important parts of Birkdale North School along with our English medium classes..</p>	
<p>In-committee (When required)</p>		
<p>Approval of previous in-committee minutes</p>	<p>Minutes to be approved:</p>	<p>Motion: That the minutes from the in-committee meeting held in May and June and be passed as true and correct.</p> <p>Moved: Greg Second: Carried: All</p>
	<p>Moved In Committee at 8:03pm Moved out of In Committee at 8:05pm</p>	<p>The Board resolved to move “In Committee” under Section 48 of the Local Government Official Information and Meetings Act 1987 to discuss items that may have a privacy issue.</p>
<p>Action Tracking</p>	<p>Review of the Board Activity Tracker</p>	
<p>Agenda Items For Next Meeting</p>		

Confirmation of next meeting	Thursday 19th of November 2020	
Meeting Closure	Meeting closed: 8:08 pm	