

Birkdale North School
Board of Trustees Meeting Minutes
Thursday 25th February 2021, 6:00pm
Birkdale North School Staff Room

Topic and Background	Discussion	Action / Decision At the Meeting
Administration		
Welcome, Karakia Introductions/whakawhanaungatanga - Chair	Meeting Opened: 6:12pm	
Attendees	Present: Greg, Matt, Jan, Yvonne, Mikael, Anne-Marie Apologies: Soazik, Guillaume Guests: Mary Shelley No-Show:	
Declaration of Conflict of Interest	None declared	
Chair appointment		Motion: The Board appointed Greg as Chair unopposed. Moved: Jan Second: Yvonne Carried: All
Presentation from Mary (accountant)	Mary answered questions related to our school budget. The appraisal for a principal comes under the heading of Administration not Teaching.	

	There are areas in the budget such as Salary and Property that can cause confusion. Mary makes notes in her Financial Reports to clarify any areas that might need clarification.	
Approval of Previous Minutes	Minutes to be approved:	Motion: That the minutes from the meeting held on 17th December 2020 be passed as true and correct. Moved: Greg Second: Carried: All
Approval of previous in-committee minutes	Minutes to be approved: These minutes were previously signed-off but not minuted	Motion: That the minutes from the in-committee meeting held on: 30th July 2020 24th September 2020 19th November 2020 be passed as true and correct. Moved: Greg Second: Carried: All
Financial Report - 10 minutes Monthly review of the financial report, financial statements and creditors.		Motion: That all lawful creditors be paid and that the financial report for November 2020 be approved. Moved: Greg Second: Carried: All
Playground funding from the Lion Foundation	The spider frame area will be developed and built with the grant received from the Lion Foundation.	Motion: That the Board approve that the \$50,000 grant from the Lion Foundation is used to upgrade the spider-web playground as per the plan submitted to the Lion Foundation. Moved: Matt Second: Mikael Carried: All

Principal		
Principal's Report - 10 minutes Monthly Principal's Report	Jan talked to her report.	Motion: That the Principal's report be adopted. Moved: Yvonne Second: Matt Carried: All
Strategic Decisions/Policy		
Item Charter approval.	<p>Consultation for developing our local curriculum - discussion of the consultation process.</p> <p>The preparation of these documents represents a significant amount of work by the Senior Management team (Jan and Anne-Marie). The Board expressed their thanks.</p> <p>Cohort tracking compares the results for the same students over two years. The cohort tracked students have been at the school throughout the time period from one year to the next. (2019 to 2020)</p>	<p>Motion: That the Board approves the Annual Plan.</p> <p>Moved: Greg Second: Carried: All</p>
Strategic Discussion		
Item AoV	Covered above	
Health and Safety		
Any issues to raise?	<p>Tiles in the Hall on the roof.</p> <p>Crossing the road without using the crossing - Keep reminding the parents about the Road Safety issues/concerns.</p>	

General		
Item 18 month BOT elections?	<p>Discussed whether 18 month BOT elections would be a good idea for BNS - We could have 18 month Board elections so that 2 are elected every 18 months and 3 are elected in the next 18 months.</p> <p>Board training</p> <p>Building a working team</p> <p>Bigger schools have used this model</p> <p>The consensus was that midterm elections were not a good fit for BNS at this time.</p>	
Item Chair appointment mid-year?	<p>The Board members present liked the idea of mid year Chair appointment.</p> <p>This would make each term a year between appointments. Currently, it is 6 months, then one year, and a year and a half for the final term.</p>	Action: Propose a motion at the first meeting after the next BoT elections to appoint a chair every June.
Item Sub-committee for community consultation	Discuss this next meeting.	
In-committee (When required)		
No in-committee this meeting		
Action Tracking	Review of the Board Activity Tracker	

Agenda Items For Next Meeting		
Confirmation of next meeting	Thursday 8th April, 2021 6pm	
Item 1 Policy reviews Role of the chair. Delegations.		
Meeting Closure	Meeting closed: 8:46 pm	