

Birkdale North School
Board Meeting Minutes
Wednesday 30 August, 2023, 6:00 pm
Birkdale North School Hall

Topic and Background	Discussion	Action / Decision At the Meeting
Administration		
Welcome, Karakia Introductions/whakawhanaungatanga - Chair	Meeting Opened: 6:00 pm Karakia Tīmatanga Tuia ki runga Tuia ki raro Tuia ki waho Tuia ki roto Tuia te here tāngata Ka rongō te pō Ka rongō te ao Haumi e, hui e, tāiki e	
Attendees	Present: Greg Ratcliffe, Liz Tay, Tania McBeth-Stanton, Rob Sharrock, Jan McDonald, Anne-Marie Wrightson (acting secretary), Matt Elliott (6:11) In attendance: (Secretary) Apologies: Taryn Waddel - apologies Guests: 1 member of the public	

Declaration of Conflict of Interest	None	
Approval of Previous Minutes		Motion: That the minutes from the meeting held on 21 June 2023 be passed as true and correct. Moved: Tania Seconded: Rob Carried
Principal		
Principal's Report - 10 minutes Monthly Principal's Report Finance committee Property Committee Health and Safety Committee	Jan elaborated on, and discussed her Report.	Motion: That the board adopts the principal's report and the tabled meeting minutes of the Health, Safety and Wellbeing Committee, the Finance Committee, and the Property Committee; and approves all the recommendations contained therein. Moved: Liz Seconded: Tania Carried
	We are aware that other schools in the area are taking out of zone children so increasing the cap will give us more flexibility as and when we have availability. We have the space available to increase the cap.	Motion: That the board approves a 50 student cap for out of zone mainstream students. Moved: Jan Seconded: Matt Carried
Health and safety PD for the board	Board members have the opportunity to attend a 2 hour online course on this PD.	
Strategic Decisions/Policy/Discussion		

<p>Item Update on the new planning and reporting requirements</p>	<p>Greg discussed new planning and reporting requirements. The provocative question raised was what does 'giving effect to Te Tiriti o Waitangi' look like?</p> <p>Also concerns around a 3-year plan that aligns with board elections could negatively impact governance continuity.</p> <p>Also, national questions raised about how schools are supposed to meet the new requirements and how it should be evidenced.</p>	<p>Action: Jan was asked to speak to the Kāhui Ako or the Māori Achievement Collaborative about how we can take Treaty aspects further through working with other schools to consult in a meaningful way.</p>
General		
<p>Item Mid-Year data</p>	<p>Anne-Marie discussed the mid-year data and the actions that are being put in place to support target students in all curriculum areas, with a special emphasis on Maths.</p> <p>Funds are available should the SLT see a need for extra funding to support those children's needs.</p>	
<p>Item Special needs report</p>	<p>A big thanks to Anne-Marie for all the work that has been put into the mid-year data report and the special needs report</p>	
<p>Item School camp / RAMS</p>	<p>Thank you to Brenda and Jan for the RAM/ SAP Forms for camp. The Board acknowledges the time and work put into the preparation of these.</p>	<p>Motion: That the Board approves the RAM/SAP forms relating to the school camp at Kōkako Lodge in October 2023</p> <p>Moved: Rob Seconded: Liz Carried</p>

<p>Item Playground grant application</p>	<p>Discussion of the application for a new playground. Consider the drainage under the playground before replacement.</p>	<p>Motion: That the Board approves the grant application to the Lion Foundation for playground improvements Moved: Matt Seconded: Tania Carried</p>
<p>Item Defibrillators</p>	<p>Pros and cons discussed. Our duty and desire to support our community justifies the cost. The cost is approximately \$2,500 to \$3,000. There are extra costs needed for storage and protection of the unit</p>	<p>Motion: The Board approves the purchase of a defibrillator up to the cost of \$5,000. Moved: Liz Seconded: Tania Carried</p>
<p>In-committee (When required)</p>		
	<p>Moved In Committee at 7:42pm Moved out of In Committee at 8:24pm</p>	<p>Motion: That the Board resolves to move “In Committee” under Section 48 of the Local Government Official Information and Meetings Act 1987 to discuss items that may have a privacy issue. Moved: Greg Carried</p>
<p>Item Title</p>	<p>Reason for Public Exclusion</p>	<p>Grounds Under LGOIMA for Public Exclusion</p>
<p>Communication Committee update regarding OIA requests</p>	<p>OIA 9(2)(a) - protect the privacy of natural persons</p>	<p>LGOIMA 48(1)(a)(ii) – a good reason for withholding information – OIA section 9</p>
<p>Personnel matter</p>	<p>OIA 9(2)(ba)(ii) - would be likely otherwise to damage the public interest</p>	<p>LGOIMA 48(1)(a)(ii) – a good reason for withholding information – OIA section 9</p>

Approval of in-committee minutes		Motion: That the minutes from the in-committee meeting held on 30 August 2023 be passed as true and correct Moved: Greg Carried
Agenda Items For Next Meeting		
Confirmation of next meeting	22 November 2023	
Meeting Closure Karakia Whakamutunga	<p style="text-align: center;">Karakia Whakamutunga</p> <p style="text-align: center;">Kia tau iho ki a tātou katoa te rangimārie, te manaakitanga me te aroha, Tuturu whakamaua kia tīna, TĪNA! Haumi e, hui e, tāiki e.</p>	<p style="text-align: center;">Closing Prayer</p> <p style="text-align: center;">May peace, kindness and love settle upon us all. We affirm our intentions! We gather together in agreement.</p>
Meeting Closure	Meeting closed: 8:27 pm	