

Birkdale North School
Board of Trustees Meeting Minutes
Thursday 8th of April 2021, 6:00pm
Birkdale North School Staff Room

Topic and Background	Discussion	Action / Decision At the Meeting
Administration		
Welcome, Karakia Introductions/whakawhanaungatanga - Chair	Meeting Opened: 6:02pm	
Attendees	Present: Greg, Matt, Mikael, Lisa, Jan, and Anne-Marie Apologies: None Guests: None No-Show: None	
Declaration of Conflict of Interest	None to declare	
Approval of Previous Minutes	Minutes to be approved from our previous meeting.	Motion: That the minutes from the meeting held on 25th February 2021 be passed as true and correct. Moved: Greg Second: Abstained: 1 Carried: 4

<p>Financial Report - 10 minutes Monthly review of the financial report, financial statements and creditors.</p>	<p>Some annual purchases have budgets spent or mostly spent. This is for our information and is not a concern.</p>	<p>Motion: That all lawful creditors be paid and that the financial report for February 2021 be approved. Moved: Greg Second: Carried: All</p>
<p>Item Meeting dates for the remainder of 2021</p>	<p>Term 2, Week 3, Thursday 20th May; Term 2, Week 9; Thursday 1st July; Term 3, Week 3, Thursday 12th August; Term 3, Week 9, Thursday 23rd September; Term 4, Week 2, Thursday 28th October; Term 4, Week 8, Thursday 9th December (School finishes on 15th December)</p>	
<p>Principal</p>		
<p>Principal's Report - 10 minutes Monthly Principal's Report</p>	<p>Highlights for Jan have been the recent Springboard Trust meetings and her work with her growth partner, which Jan has shared with the teachers. Work has been done around our school vision, and the strategic direction for where we are going. When our children leave BNS at year 6, what do we aspire for the students to be? Jan shared some of the work she has been doing related to identification of stakeholders in a certain process. BNS welcomes everyone equally. The concept was discussed and how we could represent this visually at our school entrance.</p>	<p>Motion: That the Principal's report be adopted. Moved: Greg Second: Carried: All</p>

	<p>This links with the school frontage improvement that has been recently discussed.</p> <p>How we will gather feedback and engage in consultation with the community and collect the community voice and the ideas from all our stakeholders on a range of ideas, including local curriculum design and strategic direction.</p>	
<p>Item Reading recovery</p>	<p>The Reading Recovery report showed the progress made with additional literacy support.</p> <p>The impact of Covid lockdowns was discussed and ways we could support families and students for their learning in future lockdowns. The school plans and prepares for potential lockdowns in the future.</p> <p>How could the Board support this?</p>	
<p>Item Key competencies</p>	Discussed	
<p>Item Responsive curriculum</p>	Discussed	
Strategic Decisions/Policy		
<p>Item Schedule of delegations</p>	<p>Carry this over to the next meeting.</p> <p>Look at the wording for next time.</p>	

<p>Item</p> <p>SchoolDocs reviews: Home Learning Finance and Property Management</p>	<p>In SchoolDocs parent feedback has been added to date. We currently have a fairly generic home learning policy.</p> <p>Communicate with parents our home learning policy and keep the current home learning policy where reading is the main priority.</p> <p>The finance and property section will be need to be amended later to align with the Schedule of Delegations policy currently being reviewed</p>	
Strategic Discussion		
<p>Item</p> <p>Select or elect board vacancies</p>	<p>Discussion of the options of filling the two board vacancies.</p> <p>The majority of the board were in favour of going through the process of selection to fill both board vacancies.</p> <p>The majority of the board were in favour of selecting as opposed to voting and selecting.</p> <p>The board has decided to select two new members and notify the community for a chance to voice their preference for an election instead.</p>	<p>Motion: That the Board will fill the two board vacancies by selection.</p> <p>Moved: Greg Second: Carried: Majority</p>
<p>Item</p> <p>10YPP</p>	<p>Discussion of the 10YPP and implications.</p>	<p>Motion: That the Board adopts the 10YPP proposal from Watershed for 2021.</p> <p>Moved: Greg Carried: all - except one member abstained (new to the board)</p>

		Action: Greg will inform Dayle from Watershed about the preferred option to spend the AMS funding in Block 1.
Health and Safety		
Any issues to raise?	No issues	
General		
Item Board end-of-year acknowledgements and associated budget	Next meeting	
Item Hall weathertightness financial commitment	Discussion of the project and need for this work to be done. The board is obligated to pay its 40% share of the capped MoE 5YA contribution (which is up to 50% of the current 5YA [= \$125,000]). I.e., the board will pay up to \$50k to fix the hall weathertightness issues. The MoE will pay the balance of the 5YA contribution (\$75,000) and also pay any remaining balance with supplementary funding.	Motion: That the Board approves the spending allocation (up to \$50,000) as detailed in the 2021 5YA for the hall weather-tightness project. Moved: Lisa Second: Jan Carried: All Action: Jan_will follow up the link below for weather-tightness claim 0800242243 Building.govt.nz/about-building-performance
In-committee (When required)		

Items discussed: Board member resignations	Moved In Committee at 8:36pm Moved out of In Committee at 21:00	The Board resolved to move “In Committee” under Section 48 of the Local Government Official Information and Meetings Act 1987 to discuss items that may have a privacy issue.
Action Tracking	Review of the Board Activity Tracker	
Agenda Items For Next Meeting		
Confirmation of next meeting	Thursday 20th May, 2021	
Items: Schedule of Delegations. Board end-of-year acknowledgements and associated budget.		
Meeting Closure	Meeting closed: 21:05 pm	