

Birkdale North School
Board of Trustees Meeting Minutes
Thursday 8th of April 2021, 6:00pm
Birkdale North School Staff Room

Topic and Background	Discussion	Action / Decision At the Meeting
Administration		
Welcome, Karakia Introductions/whakawhanaungatanga - Chair	Meeting Opened: X:XXpm	
Meeting overview and rules - Chair		
Attendees	Present: Apologies: Guests: No-Show:	
Declaration of Conflict of Interest		
Presentations	Include any presentations here if applicable	
Approval of Previous Minutes	Minutes to be approved:	Motion: That the minutes from the meeting held on XX-XXXXXXX 2021 be passed as true and correct. Moved: Second: Carried:

<p>Financial Report - 10 minutes Monthly review of the financial report, financial statements and creditors.</p>		<p>Motion: That all lawful creditors be paid and that the financial report for February 2021 be approved. Moved: Second: Carried:</p>
<p>Item Meeting dates for the remainder of 2021</p>		
<p>Principal</p>		
<p>Principal's Report - 10 minutes Monthly Principal's Report</p>		<p>Motion: That the Principal's report be adopted. Moved: Second: Carried: Action:</p>
<p>Item Reading recovery</p>		
<p>Item Key competencies</p>		
<p>Item Responsive curriculum</p>		
<p>Strategic Decisions/Policy</p>		<p>Motion: That the Board... Moved: Second: Carried:</p>
<p>Item</p>		

Schedule of delegations		
Item SchoolDocs reviews: Home Learning Finance and Property Management		
Strategic Discussion	Exploration of special issue or project (e.g. budget, principal performance agreement/ appraisal, delegations)	
Item 10YPP		
Health and Safety		
Any issues to raise?		
General		Motion: That the Board... Moved: Second: Carried:
Item Board end-of-year acknowledgements and associated budget		
Item Hall weathertightness financial commitment		Motion: That the Board... Moved: Second: Carried:
Item		

Critical correspondence in / out	<p><i>Only address important correspondence relevant to the Board meeting. Secretary to identify items prior to meeting if possible.</i></p> <p><u>Correspondence in:</u></p> <p><u>Correspondence out:</u></p>	
In-committee (When required)		
	Moved In Committee at XX:XX Moved out of In Committee at XX:XX	The Board resolved to move “In Committee” under Section 48 of the Local Government Official Information and Meetings Act 1987 to discuss items that may have a privacy issue.
Action Tracking	Review of the Board Activity Tracker	
Agenda Items For Next Meeting		
Confirmation of next meeting	Thursday XX XXXXXX, 2021	
Item 1		
Meeting Closure	Meeting closed: XX:XX pm	