

Topic and Background	Discussion	Action / Decision At the Meeting
Administration		
Welcome, Karakia Tīmatanga Introductions/whakawhanaungatanga - Chair	<p>Karakia Tīmatanga</p> <p>Tuia ki runga Tuia ki raro Tuia ki waho Tuia ki roto Tuia te here tāngata Ka rongo te pō Ka rongo te ao Haumi e, hui e, tāiki e</p>	<p>Opening Prayer</p> <p>Unite from above Unite from below Unite from the inside Unite from the outside All people united together The night listens The day listens We gather together in agreement.</p>
Attendees	<p>Present: Greg Ratcliffe (chair), Jan McDonald (principal), Mikael Boulic, Maud Chatras, Brooke Matthews, Matt Elliott, Alan Curtis, Lisa Ellsworth</p> <p>In attendance: Anne-Marie (board secretary)</p> <p>Apologies: None</p> <p>Guests: 3 members of the public were in attendance.</p>	
Declaration of Conflict of Interest	None declared	

<p>Approval of Previous Minutes</p>	<p>Minutes to be approved:</p>	<p>Motion: That the minutes from the meeting held on 10 February 2022 be passed as true and correct.</p> <p>Moved: Greg Carried: All</p>
<p>Financial Report</p> <p>Monthly review of the financial report, financial statements and creditors.</p>		<p>Motion: That all lawful creditors be paid and that the financial report for February 2022 be adopted.</p> <p>Moved: Greg Carried: All</p>
<p>Principal</p>		
<p>Principal's Report</p> <p>Board work plan items:</p> <p>Health and physical education</p> <p>Responsive curriculum</p>	<p>Jan asked for any questions related to the report.</p> <p>Comment was made in the report that teachers were tired. Question was raised about how teachers could possibly be supported.</p> <p>Presently we have restrictions about extra people coming in to help. The board was assured that the teacher's wellbeing is important to Jan and she is conscious of this.</p> <p>We need to consider the situation for all our students, and Pasifika students particularly at the moment.</p> <p>Lisa is currently looking at Structured Literacy at a course in Tauranga.</p> <p>Minor issues for property work from heavy rain discussed</p>	<p>Motion: That the Principal's report be adopted.</p> <p>Moved: Greg Carried: All</p>

Strategic Decisions/Policy		
Item Presiding Member’s Role Meeting Procedure Reporting to the Board Code of Behaviour Health, Safety, and Welfare Emergency, Disaster, and Crisis Management	Reminder for board members to keep looking at the policies in the supporting documents.	Motion: That the board adopts the updated versions of the four governance policies reviewed (Presiding Member’s Role, Meeting Procedure, Reporting to the Board, Code of Behaviour) to be added to our governance policies on the SchoolDocs website. Moved: Greg Carried: All Action: That Greg will stagger the renewal dates on these 4 governance policies.
Health and Safety		
Any issues to raise?	None raised	
General		
Item Board triennial election date 2022	Will the board run with electronic elections? Yes.	Motion: The board approves the triennial board election date of 7 September 2022 Moved: Greg Carried: All
Item Delegation of authority to the deputy principal		Motion: The board approves the delegation of authority to our Deputy Principal, Anne-Marie Wrightson, in the absence of the school’s principal on site. Moved: Greg Seconded: Alan Carried: All
Item Approval of out of zone ballot dates 2022	Dates are guided by the MoE	Motion: The board approves the out of zone ballot dates of: Ballot application closing date - 28/09/2022

	Currently we have not specified year levels, but siblings have priority for spaces.	The ballot date - 19/10/2022 Moved: Greg Carried: All
Critical correspondence in / out	None	
In-committee (When required)		
	Moved into In-committee 6.34pm Moved out of In-Committee at 6.45pm	The Board resolved to move “In Committee” under Section 48 of the Local Government Official Information and Meetings Act 1987 to discuss items that may have a privacy issue.
Item Personnel items x 2		
Agenda Items For Next Meeting		
Confirmation of next meeting	Thursday 5 May 2022	
Meeting Closure Karakia Whakamutunga	<p style="text-align: center;">Karakia Whakamutunga</p> <p style="text-align: center;">Kia tau iho ki a tātou katoa te rangimārie, te manaakitanga me te aroha, Tuturu whakamaua kia tina, TINA! Haumi e, hui e, tāiki e.</p> <p>Meeting closed: 6.46pm</p>	<p style="text-align: center;">Closing Prayer</p> <p style="text-align: center;">May peace, kindness and love settle upon us all. We affirm our intentions! We gather together in agreement.</p>